

**ABBOTTS ANN PARISH COUNCIL
MINUTES FROM THE MEETING HELD ON
THURSDAY 1 October 2015
7.00PM AT THE ABBOTTS ANN WAR MEMORIAL HALL**



Present: Parish Councillors Mr B Griffiths (Chairman), Mrs E Howard (Vice Chair) Mr B Sims, Mrs S Coffey, Mrs B Deacon, Mr A Hayter, Mrs S Bleeker and Borough Councillor Mrs M Flood. County Councillor Mr A Gibson joined the meeting later.

Members of the Public: numerous members of the public

Minutes: Mrs Bleeker Minute taker for the meeting in absence of Clerk

| ITEM | | ACTION |
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| 1. | Apologies for Absence Apologies were received from Borough Councillor Stallard. | NOTE |
| 2. | Declarations of Interest Cllr Griffiths declared himself the applicant under item 6 (e) | NONE |
| 3. | Councillors to propose acceptance of the minutes to be an accurate record of the meeting held on 3 September 2015 and 30 September 2015 Corrections approved: i) 5/15 would read 'Quotations were placed on hold, due to Cllr Coffey having purchased 3 benches elsewhere under £500.00'. ii) Actions from 30/07/2015 item 5. Cllr Hayter requested that the rules and regulations surrounding the burial ground were reviewed. iii) Item 10. Correction of typing error- 'all others agreed'. iv) item 14(c) Correction from 'damage to Parish equipment' to 'damage to Parish council property'. RESOLVED: Cllr Hayter proposed the minutes from the meeting held on 30 September 2015, were accepted as a correct record of proceedings. Cllr Bleeker seconded, all agreed. | |
| 4. | Public Participation Update from Abbots Ann Vision: Dr Moon highlighted a new response to the Richborough application for 70 houses (15/01634/OUTN). It was proposed that a further response from the Parish Council would be a useful addition. Ray Lucas requested a slot at the next Parish Council meeting to update the parish on AAV agenda and work to date. | AH/BG SB |
| 5. | Matters Arising from the meeting held on 3 September 2015: Park Benches: Cllr Griffiths reported that RoSPA, the council's insurers, the Health and Safety Executive, TVBC, HCC and the manufacturers contacted were unaware of any specifications for public seating/benches. Cllr Bleeker was still concerned and the chairman asked her to research further as she felt that the quality of the purchase and the manner in which they had been installed may fall short of the required standard for cover under public liability insurance. However, a majority of councillors decided this was unnecessary. 5.10. Cllr Howard reported that she had a contact at Burghclere Down and could arrange a meeting. The parish councillors agreed to this. Cllr Howard | |

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| | would arrange and advise after the meeting. | EH |
| 6. | <p>Planning and tree applications:</p> <p>Planning applications:</p> <p>a. 15/02047/TREEN – Crown reduction of Japanese Acer at The Lodge, Little Ann Road. No objections.</p> <p>b. 15/02059/TREEN – Fell Cherry Tree at Paddocks End, Little Ann Road No Objections.</p> <p>c. 15/02102/TREEN – Crown reduction of Tamarisk at Mallard Cottage, Little Ann Road. No objections</p> <p>d. 15/02209/TREEN – Crown reduction Black Cherry Plum at Bywaters, Duck Street. No objections.</p> <p>e. Cllr Griffiths withdrew from the meeting. He had identified himself under Item 2 above</p> <p>15/02244/HRWN – Removal of 15 metre section of hedgerow for lorry access to extract salvage poplar from the Plantation, Cattle Lane. Cllr B Griffiths identified himself as the applicant and withdrew from the meeting. Cllr E Howard presided. No objections</p> <p>Cllr B Griffiths returned and resumed as chairman.</p> <p>f. 15/02228/CLPN – Application for Lawful Development Certificate for proposed flat roof dormer at 43 Bulbery. No objections</p> <p>g. 15/02165/FULLN – Erection of two-bedroom house, installation of package treatment and construction of vehicular access on land adjacent to 6 Timothy's Field. No Objections</p> <p>h. 15/02117/FULLN – Single storey extension to rear of The Elms, Old Salisbury Road. No Objections</p> <p>i. 15/02089- Osmaston, Old Salisbury Road, Alterations to garage and entrance. Cllr Coffey objected. No other objections.</p> <p>j. 15/02031/TPON T1 Silver Birch -Crown raise to 3m, reduce branches overhanging roof to give a 2m clearance. 18 Hillside Abbots Ann Andover Hampshire SP11 7DF. No Objection</p> <p>k. 15/01813/FULLN: Provision of car parking on land adjacent to be used as an extension to garden centre car park, Andover Garden Centre, Salisbury Road, Little Ann Bridge, Hampshire SP11 7DN. Objection: Cllr A Hayter to compose an objection.</p> | <p>AH</p> |
| 7. | <p>Borough and County Councillor Reports</p> <p>Cllr Flood updated the meeting on the following:</p> <ol style="list-style-type: none"> 1. Andover Station car park work would be carried out and cause disruption but it would be 6 weeks rather than 6 months as previously recorded. 2. TVBC had split the planning department into 2 parts: <ol style="list-style-type: none"> 2a. Cllr Martin Hatley will cover the Planning Policy and Transport Portfolio. 2b. Cllr Bill Bundy will cover the Planning and Building Portfolio. | |

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| | <p>3. Andover High Street had been voted one of the top 5 best improved high streets in the country.</p> <p>4. TVBC had responded to the IOW and Hampshire Devolution Plans that included the development of additional housing with the intention of building 10,000 homes in Hampshire in five years. The parish council expressed concern that the proposal had been developed which included an expectation of more responsibilities for Parish Councils with the agreement and commitment from TVBC but without consulting or informing the Parish Council. Assurance was given by Cllr M Flood that she would advise TVBC of these concerns and provide an update at the next Parish Council meeting. Cllr Gibson further added that this was an outline proposal, and only the first step in a long process. Cllr Gibson agreed to send an email to the Parish Council providing an update on the plans and the response to the Parish Councils concerns at not being informed or consulted by the following day.</p> | | | | | | | | | | | | | | | | | | | | | | |
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| 8. | <p>Finance:</p> <p>a. Councillors to propose the financial statement for the period 1st September - 30 September 2015 is accepted as a correct record:</p> <p>RESOLVED: Cllr Bleeker proposed, Cllr Hayter seconded.</p> <p>Resolved: Cllr Bleeker proposed the approval of the payments as set out below. Cllr Hayter seconded, all agreed.</p> <table> <tr> <th>Chq No.</th><th>Amount</th><th>Payee</th></tr> <tr> <td>1024</td><td>£411.84</td><td>Andover Advertiser: advertising</td></tr> <tr> <td>1025</td><td>£ 88.00</td><td>Gd Maintenance/Churchyard</td></tr> <tr> <td>1026</td><td>£256.80</td><td>Church Clock Service</td></tr> <tr> <td>1027</td><td>£200.00</td><td>Post work at The Green</td></tr> <tr> <td>1028</td><td>£ 88.00</td><td>Gd Maintenance/Churchyard</td></tr> <tr> <td>1029</td><td>£ 41.51</td><td>Fuel</td></tr> </table> | Chq No. | Amount | Payee | 1024 | £411.84 | Andover Advertiser: advertising | 1025 | £ 88.00 | Gd Maintenance/Churchyard | 1026 | £256.80 | Church Clock Service | 1027 | £200.00 | Post work at The Green | 1028 | £ 88.00 | Gd Maintenance/Churchyard | 1029 | £ 41.51 | Fuel | |
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| 9. | <p>Cllr Bleeker to confirm the arrangements to the Parish for an extraordinary meeting to be held with Liz Bourne on 7 October 2015 for a presentation on Neighborhood Plans.</p> <p>Cllr Bleeker confirmed that Liz Bourne would visit and that she had booked the Pavilion at Bulbery as the village hall had bookings. It was suggested that the village hall would be better and to see if we could work around current bookings. Cllr Bleeker agreed to confirm the venue and times within the next few days.</p> | SB | | | | | | | | | | | | | | | | | | | | | |
| 10. | <p>Councillor Hayter to update the Action List and any actions required by Councillors to progress</p> <p>Action 3.1 Manor Close southern access. Closed since the installation of posts to allow access organised by Bernard Griffiths.</p> <p>Action 16. Cllr Griffiths advised that the Recreation Ground Manhole covers have had locks fitted. This action is closed.</p> <p>Action 24: CLOSED. A policy is dealing with applications to build on SHLAA land and other areas outside the Abbots Ann settlement area has been agreed by the council.</p> | | | | | | | | | | | | | | | | | | | | | | |

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| 11. | <p>Cllr Bleeker to update on action to purchase the defibrillator for the village</p> <p>Action 22 update: Cllr Bleeker reported that she had actioned to purchase but had been advised that the Heart Foundation had been given £1m on 1 October to get defibs for villages. She had contacted the Heart Foundation and was awaiting a response. She would update the next meeting. Cllr Griffiths reported that Poplar Farm were still raising money for this installation on their site.</p> | SB |
| 12. | <p>Cllr Griffiths reported that Mrs Clare Cotterell had been offered the post of Parish Clerk and it was hoped that she would join next month's meeting.</p> | Note |
| 13. | <p>Cllr Howard to update on Churchyard Maintenance.</p> <p>Cllr Howard reported that the Church had received its grant of £250K for roof repairs from the Heritage Lottery Fund and work would begin soon. The path work required would be delayed until this work was completed.</p> | |
| 14. | <p>Correspondence</p> <p>A letter received from Mr Stokes was read out and noted by all with thanks.</p> <p>Allotments: A request for allotments has been made by A K Bournes of Abbots Ann Down. Abbots Ann does not have allotments but would be obliged to provide them if 6 or more residents requested them. Cllrs agreed to await further requests before providing any allotments.</p> | Note |
| 15 | <p>Cllr Hayter to request review of the process for tree applications made to the parish</p> <p>Cllr Hayter proposed that in future all Tree Applications should be recorded within the minutes together with the response sent. All agreed. Tree applications have been dealt with by a tree warden. The tree warden post is currently vacant and out to advert.</p> | |
| 16 | <p>Cllr Bleeker to propose keeping a tracking record of training/ Events that the Councillors attend/arrange</p> <p>Cllr Bleeker suggested that it would be good governance to keep a record of training that the Parish council members either attend or arrange and this should be kept by the clerk. Cllr Bleeker agreed to set up a template for the new clerk.</p> | SB |
| 17. | <p>The next meeting TBA as usual date coincides with Bonfire Night (date subsequently confirmed as 12 November 2015).</p> <p>Agenda Item: Abbots Ann Vision Report. Proposed Burial Ground terms and conditions update.</p> | |