

PARISH COUNCIL OF ABBOTTS ANN

MINUTES
OF THE ANNUAL GENERAL MEETING
OF THE PARISH COUNCIL
HELD ON THURSDAY 6th May 2010 at 6.30 p.m.
IN THE PAVILION

Present Cllr. B.Griffiths, Chairman, from 6.38 p.m. Cllr. G.Whyte, Vice-Chairman
Cllr. D.Alleway Cllr S.Oram
Cllr. A. Barham Cllr D. Paffett Cllr. P.Wilkins

In Attendance Mr. A. Stokes, Clerk, and one Member of the Public

The Meeting opened at 6.32 p.m.

.1046. Elections. a. Chairman. *In the absence of Cllr B.Griffiths, Cllr G. Whyte took the chair for this item.* Cllr B.Griffiths **was elected** to the office of Chairman and on his arrival signed the Declaration of Acceptance of Office. *Pro PW Sec DA*

b. Vice-chairman. Cllr G. Whyte **was elected** to the office of Vice-Chairman.

Pro PW Sec AB

1047. Apologies. Apologies were recorded from Cllr.A.Gibson HCC, Mr.D.Downey, Footpaths Officer, Mr.T.Tayler, Archivist and Mrs. W. Davis, Sustainability Group.

1048. Council Representatives and Officers.

It was resolved to renew the appointment of Representatives and Officers without change.
Pro GW Sec SO

1049. Regulations.

The following Regulations, as amended and distributed, having been duly reviewed by the whole Council **it was resolved** that they be confirmed as adopted and continuing in force:

- (a) Standing Orders
- (b) Code of Conduct
- (c) Financial Regulations

Pro PW Sec DA

1050. Audit.

(a) The whole Council having reviewed the following:

- i. The final accounts for 2009-2010
- ii. Effectiveness of the Internal Audit
- iii. Effectiveness of this Council's financial procedures
- iv. Insurance cover, including Risk Assessments and Asset Register
- v. Standing Orders and Direct Debits on the Bank Account
- vi. Subscriptions
- vii. Contracts
- viii. Fees and Charges

it was resolved (i) to adopt the final accounts for 2009-2010

(ii) to authorise the Chairman and Clerk to make the appropriate entries on, and to sign, the Audit Commission's form, Sections 1 and 2. *Pro GW Sec AB*

(b) Note was taken of the letter dated 14th April 2010 from Mr. John Murray, Internal Auditor. The required reviews had been carried out as minuted above; the Clerk was to provide the documents requested. *Action Clerk*

1051. Minutes. The Minutes of the meeting held on 1st April 2010 **were confirmed** and signed
Pro AB Sec PW

1052. Matters Arising.

a. Welcome Pack. Cllr. Barham's proposals for a Welcome Pack for new residents of the Parish were discussed and suggestions made. It was considered important for residents of Burghclere Down to be included. The Council was prepared to cover expenses involved, but not to provide free "handouts". Cllr Barham undertook to administer the scheme, for which the Chairman expressed the thanks of the Council.

b. War Memorial Hall fence. Cllr Barham reported that work was expected to start shortly, but some materials were not yet delivered. The Chairman undertook to see to the removal of the Buddleia which was entangled with the existing fence. *Action Chairman*

c. Red Post Bridge. Concern was expressed about the lack of information or consultation about the traffic diversions arising from the impending work on Red Post Bridge. Cllr Stallard undertook to contact the appropriate authorities, and the Clerk was instructed to write to the Senior Transport Engineer, Test Valley. *Action Cllr Stallard and Clerk*

1053. Planning.

a. Application No. 10/00871/FULLN: Meadow Cottage; garage conversion. **It was resolved** to raise no objection to this application.

b. Application No. 10/00880/FULLN: Ferndale, Old Salisbury Road; frontage alterations. **It was resolved** to object to this application on the grounds that the proposals were inappropriate for the rural setting and the installation of lights could give rise to a traffic hazard. *Pro PW Sec DP*

c. Note was taken of decisions of the Planning Service.

d. Cllr Stallard reported that work was being undertaken to make the TVBC website more user-friendly.

e. Cllr Stallard asked the Clerk to check correspondence about Application No 10/00300/FULLN, concerning Silver Birch Farm, since the Council's response did not appear to have been received by the Planning Service. *Action Clerk*

f. Parishioners had drawn attention to a fence and to "earthworks" that had appeared on the paddock to the rear of Ferndale. The Clerk had informed the Enforcement Officer, who had visited the site and given instructions for the levelling of the paddock.

1054. Finance.

a. **It was resolved** to authorise the following payments:

Cheque No	546	Administration	£ 814.77
"	547	Broker Network: insurance	£1,750.07
"	548	NALC: Local Council Review	£ 13.50
"	549	J.K.Murray: Audit	£ 150.00
"	550	AAPCC: Magazine (S.137)	£ 240.00
"	551	T.C.Hook	£ 242.76
"	522	HALC: "Governance..."	£ 7.50

Pro AB Sec DP

It was further resolved to approve the payment of £240.00 to Abbotts Ann P.C.C. in accordance with the provisions of Section 137 of the Local Government Act 1972.

Pro GW Sec PW

b. **It was resolved** to set the Chairman's allowance at £150. It was noted that no expenditure from this allowance had been made for several years. *Pro GW Sec DA*

c. Funding from Developers' Contributions (Section 106). It was noted that TVBC were currently holding £3,826.29 from the development adjacent to Rosebank, designated mainly for Public Open Space/Recreational Projects. From development of 85 Little Ann Road the sum of £779.12 was also to be allocated for children's play-space and £3,745 for highway/transport improvements. In connection with the latter allocation, the possibility was discussed of installing traffic-calming measures, such as "build-outs" on the approach to the village from St.John's Cross. The Chairman and Clerk undertook to obtain information on this proposal.

Action Chairman and Clerk

d. PWLB Loan for Village Shop. The Clerk had received confirmation that this loan was now paid off.

e. Abbotts Ann Players' Container. It was noted that the container as currently placed, was less obtrusive than expected. Nevertheless, the Council was still prepared to offer financial assistance if it was decided to relocate it.

f. Fete Insurance. The Fete Committee had asked whether the Council's insurance policy provided cover for the Fete but the Clerk explained that this cover was not available to the Fete Committee as constituted. However, after discussion **it was resolved** that the Council was, in principle, prepared to offer financial assistance to the Fete Committee under Section 137.

Pro GW Sec DA

1055. Correspondence.

a. Manor Close Playing Field. Mr. Barry, HCC, had informed the Clerk that discussions with TVBC and the Highway Authority were continuing, as there was a question whether any future use can be satisfactorily serviced by the existing access (Manor Close). Mr. Barry confirmed that there had been no approaches to, or from, Wimpey or any other developer. From the Easter break, the field would come to his team for management by the County Council pending decisions on its future.

b. Old Village School. It was understood from Mr. Barry's email that the future of the old School buildings was for the Diocese to decide.

c. Good Neighbour Award. Cllr Gibson had asked for nominations for County Good Neighbour awards. **It was resolved** to nominate Mr. Mike Butt for services as Neighbourhood Watch organiser.

Pro AB Sec PW

1056. Other Business.

a. Litter Bin. It had been noted that, in the course of clearing the site, the litter bin at the entrance to the old School had been displaced. The Clerk was requested to make the necessary contacts for it to be reinstated.

Action Clerk

b. Cllr Whyte drew attention to a rotten plank in the end wall of the shed in the grounds of the War Memorial Hall. The Clerk was to contact Trevor Hook.

Action Clerk

c. Cllr Barham drew attention to the fact that the list of Councillors on the web-site was out of date. The Clerk undertook to have the list up-dated once the result of the election for a new Borough Councillor was known.

Action Clerk

d. Manor Close Playing Field. Cllr Wilkins pointed out the hazard arising from the unfilled post-holes, and the Clerk was requested to draw this to the attention of Mr. Barry.

Action Clerk

1057. Next Meeting The next meeting as scheduled for 3rd June 2010.

The meeting closed at 8.22 p.m.